

Elk Creek Fire Protection District Board of Directors

Regular Meeting Agenda

Thursday, August 22nd 18:00hr

In person and Via Zoom

(located on ECFPD website)

- I. Call to order
- II. Pledge of Allegiance
- III. Moment of Silence for Fallen Responders
- IV. Roll call of Board members
- V. Additions or Deletions to, and Approval of the Agenda
- VI. Public Comment Period
- VII. Review and Signed Approval of July, 2024 Regular Meeting Minutes
- VIII. Financial Matters
- IX. Chief Ware Report
- X. Old Business
 1. Strategic Plan Presentation
- XI. New Business
- XII. Adjournment

**ECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
July 31, 2024, In person and via Zoom**

1. Call to Order at 6:00PM

1. The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by President Greg Pixley at 6:00 p.m. on Thursday, July 31, 2024. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.

2. Pledge of Allegiance

3. A Moment of Silence for Fallen Responders

4. In physical attendance were President Greg Pixley, Treasurer Sharon Woods, Vice President Dominique Devaney, Secretary Melissa Baker and Director Chuck Newby.

5. Agenda

The agenda was reviewed by all Board members in attendance.

Vice President Dominique Devaney requested tabling the discussion for the Strategic Plan until the next Board meeting due to the current fire causing the Chief to not be present at the meeting. All Board members agreed this is appropriate. Vice President Dominique Devaney also requested the addition of item 11.2 under New Business for the review of a Resolution opposing Ballot Initiative 50 & 108 since the issue will happen before the August Board meeting. Director Sharon Woods requested we delete item 11.1 CORA request policy as legal is not present. President Greg Pixley clarified that legal is participating in the meeting via zoom.

President Greg Pixley made a motion to approve the agenda with the deletion of the Strategic Plan discussion item under Old Business and the addition of a Resolution opposing Ballot Initiative 50 & 108 under New Business. The motion was seconded by Vice President Dominique Devaney. There were three Yays and one Nay. The motion to approve the agenda passes.

6. Public Comment Period

A citizen asked if North Fork Fire Protection District is incorporated under the Elk Creek Fire Protection District? There was a request to include a report of mutual aid in the board agenda. There was concern about the board passing a resolution opposing ballot

initiatives 50 & 107 as this citizen felt that taxpayers would not want tax money spent to oppose these initiatives.

Citizens who provided public comment include Neil Whitehead III, Phillip Koch, Paul Olson, Al Leo and Amy Burnette.

8. Minutes of the June Board Meeting

Secretary Melissa Baker made a correction to change item number 8 to read a review of the May meeting minutes rather than the April meeting minutes and then re-number the items after item #8.

A Motion was made to accept the minutes as written by President Greg Pixley. The motion was seconded by Treasurer Sharon Woods. The motion passes unanimously.

4. Financial Matters

A motion to approve the District's June expenses was made by Treasurer Sharon Woods and seconded by Secretary Melissa Baker. The motion was approved unanimously. Information on the monthly financial activities of the district is contained within the Treasurer's Report and is on file with the District.

IX. Chiefs Report

Chief Ware was deployed at 9p the previous night and is going on 20 hours on fire deployment. He was not present at the meeting to share his report.

X. Old Business

1. The Strategic Plan Presentation was tabled until the August Board meeting.

XI. New Business

1. Vice president Dominique Devaney made a motion to accept the CORA Request policy as written by District Administrator Barbara Stockton. The motion was seconded by Treasurer Sharon Woods. There was discussion about the motion

The following amendments to the policy were made:

- Revise the time extension for extenuating circumstances to (7) seven days.
- Strike .25 cents per page and replace with the amount in an appendix that can be more easily revised as needed.

- Revise the 50% deposit to be 100% of estimated costs paid, with any refunds provided after the fact.

Vice president Dominique Devaney amended the motion to accept the CORA request policy with amendments, subject to review by legal. The motion was seconded by Treasurer Sharon Woods.

There were three yays and one nay. The motion passes.

2. Resolution Opposing Ballot Initiatives 50 & 108

Director Dominique Devaney made a motion to accept the Resolution opposing the Ballot Initiatives 50 & 108 written by the council of Fire Chiefs. The motion was seconded by Treasurer Sharon Woods. Dominique Devaney clarified that the ballot language for the blue book has a deadline of August 9th which is why we are discussing this resolution tonight because we will miss the deadline if we wait until the Regular August Board Meeting.

There were yays and one nay. The motion passes.

11. There being no further business to come before the Board at this time, a motion was made by Vice President Dominique Devaney and seconded by Treasurer Sharon Woods to adjourn the meeting at 7:20 p.m. Motion passed unanimously.

Respectfully submitted,

Greg Pixley – President

Melissa Baker – Secretary

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Seven Months Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
Revenues					
104000	Property Tax Revenue - Jeffco	\$ 1,185,126.33	\$ 4,207,009.05	\$ 4,054,100.00	103.77
104010	Property Tax Revenue -Parkco	126,568.97	469,023.85	491,265.00	95.47
104020	Refunds/Abatements - Jeffco	0.00	82,016.09	0.00	0.00
104030	Refunds/Abatements- Parkco	0.00	48,404.63	0.00	0.00
104040	Delinquent Taxes	0.00	(5,372.06)	(10,000.00)	53.72
104100	Specific Own. Taxes - Jeffco	23,219.43	144,743.20	230,000.00	62.93
104110	Specific Own. Taxes - Parkco	2,914.26	24,546.01	45,000.00	54.55
104200	Interest Income Jeffco	573.29	158.48	2,000.00	7.92
104210	Interest Income Parkco	45.57	122.58	500.00	24.52
104220	Interest Income Investments	37,013.89	212,420.68	367,000.00	57.88
104300	Ambulance Billings	0.00	387,568.60	595,000.00	65.14
104310	Ambulance Billings-MCR/MCD Adj	(1,837.70)	(134,788.72)	(200,000.00)	67.39
104430	Permits - Inspection Fees	246.97	1,960.70	10,000.00	19.61
104440	Home Assessments	0.00	2,412.96	7,000.00	34.47
104450	Donations	10,000.00	14,056.00	8,000.00	175.70
104460	Lease Revenue	2,643.36	43,987.60	60,000.00	73.31
104480	Revenue from Surplus Equipment	0.00	2,145.50	0.00	0.00
104488	Grant Award - Fire	0.00	18,305.00	0.00	0.00
104489	Grant Award-State Fire Safety	0.00	12,571.68	0.00	0.00
104700	CRRF Reimbursement	0.00	188,509.37	1,341,650.00	14.05
104710	Fuels Crew Reimbursement	0.00	67,070.84	0.00	0.00
104740	Prevention Crew Reimbursement	0.00	14,516.69	0.00	0.00
104750	Maintenance Crew Reimbursement	0.00	33,510.78	0.00	0.00
104760	Miscellaneous Income	180.00	180.00	0.00	0.00
104850	Mitigation Grants	0.00	33,000.00	0.00	0.00
	Total Revenues	<u>1,386,694.37</u>	<u>5,868,079.51</u>	<u>7,001,515.00</u>	<u>83.81</u>
Expenses - Administration					
106000	Wages - Admin	26,619.26	196,438.53	286,721.00	68.51
106010	Overtime - Admin	1,556.48	6,575.61	6,000.00	109.59
106020	Unemployment Insurance	12.05	222.43	250.00	88.97
106030	FICA and Medicare	1,199.56	6,087.90	20,000.00	30.44
106040	FPPA ER Contributions	3,093.40	16,801.36	18,000.00	93.34
106060	Employee Benefits ER Paid	12,066.83	48,135.05	56,564.00	85.10
106075	Employee Bonus	0.00	0.00	68,250.00	0.00
106100	Bank Service Charges	51.14	252.29	1,000.00	25.23
106120	Postage/Box Rental-Admin	0.00	664.27	500.00	132.85
106130	Publications/Legal Notices/Adv	0.00	0.00	5,550.00	0.00
106140	Printing/Stationary, Forms	0.00	0.00	1,000.00	0.00
106160	Office Supplies & Expense	376.15	5,071.85	10,000.00	50.72
106165	Office Furniture	0.00	379.93	3,500.00	10.86
106170	Office Equipment-Rental	248.61	1,724.59	4,000.00	43.11
106190	General Meeting Expenses	0.00	1,278.75	0.00	0.00
106200	Uncollectible Accounts	0.00	45,118.42	50,000.00	90.24
106230	Ambulance Billing Services	943.76	6,273.46	8,000.00	78.42
106300	Public Relations-Admin	0.00	150.00	500.00	30.00
106305	Awards/Recognition	0.00	2,172.14	2,000.00	108.61
106330	Treasurer's Fees-JeffCo	17,785.49	64,229.00	50,000.00	128.46
106340	Treasurer's Fees-ParkCo	3,798.45	13,728.78	12,000.00	114.41
106400	Legal Services	0.00	15,282.98	60,000.00	25.47
106410	Accounting Services	0.00	0.00	15,000.00	0.00
106420	Auditing	0.00	14,700.00	15,000.00	98.00
106430	Computer Services	3,934.05	22,113.35	40,000.00	55.28
106480	Repairs and Maint-Office Equip	0.00	15.39	500.00	3.08
106490	Computer Equipment	0.00	5,755.75	15,000.00	38.37
106495	Software Expense	0.00	25,386.89	70,000.00	36.27
106500	Conferences/Serminars-Admin	0.00	120.00	100.00	120.00

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Seven Months Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
106524	Human Resources	696.55	10,750.17	55,000.00	19.55
106560	Membership/Regist/Subscr	175.00	4,818.91	5,000.00	96.38
106720	Insurance-Liability	0.00	68.00	85,000.00	0.08
106730	Insurance-Workers Comp	0.00	1,000.00	60,000.00	1.67
116080	Directors' Fees	0.00	0.00	8,800.00	0.00
116310	Election Expenses	0.00	10,138.52	20,000.00	50.69
116450	Consultant Services	0.00	12,000.00	44,000.00	27.27
116500	Seminars and Conferences	0.00	0.00	3,000.00	0.00
	Total Expenses - Administration	72,556.78	537,454.32	1,100,235.00	48.85
Expenses - Fire					
236000	Salaries and Wages-FR	31,380.21	235,134.86	364,936.00	64.43
236010	Overtime - Fire/Rescue	2,698.66	26,635.63	57,355.00	46.44
236020	Unemployment Ins - FR	0.00	269.16	200.00	134.58
236030	FICA - Medicare FR	800.14	4,400.58	6,000.00	73.34
236040	FPPA ER Contrib - FR	3,659.31	23,858.49	30,000.00	79.53
236050	Vol Pension-Fire	0.00	0.00	10,000.00	0.00
236060	Employees Benefits ER Paid	10,680.12	83,785.45	90,000.00	93.09
236090	Pension Contribution-Fire	0.00	0.00	1,000.00	0.00
236200	Medical Exam - Fire	0.00	2,214.84	28,000.00	7.91
236305	Vol Incentive - Fire	0.00	0.00	10,000.00	0.00
236310	Honor Guard	0.00	6,795.80	10,000.00	67.96
236320	Cadet Academy	691.92	1,584.52	10,000.00	15.85
236495	Software	198.00	294.98	2,500.00	11.80
236505	Clothing and Uniforms - FR	128.13	8,823.60	30,000.00	29.41
236515	PPE	0.00	27,507.67	40,000.00	68.77
236520	Materials/Supplies	272.47	637.31	6,600.00	9.66
236525	Radio Equipment	0.00	27,707.23	38,000.00	72.91
236530	Fire Equipment	0.00	15,470.87	35,000.00	44.20
236560	Membership/Regist/Subscr	0.00	200.00	1,000.00	20.00
236820	Fuel - Diesel Fire	1,356.52	7,553.81	12,000.00	62.95
236821	Fuel - Gas Fire	853.66	4,484.62	6,500.00	68.99
	Total Expenses - Fire	52,719.14	477,359.42	789,091.00	60.49
Expenses - Training					
306000	Wages - Training	9,492.00	64,506.63	122,345.00	52.73
306010	Overtime - Training	830.55	3,375.33	18,681.00	18.07
306020	Unemployment Insurance-TR	0.00	47.60	50.00	95.20
306030	FICA and Medicare-TR	204.88	1,094.88	1,700.00	64.40
306040	FPPA ER Contribution-TR	949.18	6,161.20	9,000.00	68.46
306060	Employee Benefits ER Paid-TR	2,655.71	20,000.51	27,000.00	74.08
306200	Medical Exams-Health & Safety	0.00	160.00	10,000.00	1.60
306510	Rookie Academy	0.00	2,837.42	6,000.00	47.29
306523	Facility Fees	0.00	0.00	100.00	0.00
306550	Training-Instructor Fees	0.00	229.00	30,000.00	0.76
336220	Travel	4.70	9,533.50	8,000.00	119.17
336550	Individual Classes/Conferences	0.00	35,856.32	35,000.00	102.45
336560	Training Equipment/Supplies	0.00	2,017.63	10,000.00	20.18
336570	Training Subscriptions	0.00	741.00	2,600.00	28.50
336580	FF/EMS Certifications	290.00	1,043.00	5,000.00	20.86
336590	Training Manuals	0.00	583.83	4,000.00	14.60
	Total Expenses - Training	14,427.02	148,187.85	289,476.00	51.19
Expenses - Prevention					
226000	Wages - Prevention	10,516.91	92,144.60	95,647.00	96.34
226010	Overtime - Prevention	1,184.42	2,171.45	600.00	361.91
226020	Unemployment Insurance-Prev	0.00	95.19	137.00	69.48

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Seven Months Ending July 31, 2024

		Current Month	Year to Date	Yearly	Percentage
		Actual	Actual	Budget	
226030	FICA and Medicare-Prev	418.27	1,621.47	5,000.00	32.43
226040	FPPA ER Contributions-Prev	1,407.98	9,174.05	10,400.00	88.21
226060	Employee Benefits ER Paid-Prev	1,367.91	9,178.43	10,200.00	89.98
226300	Public Relations	0.00	0.00	100.00	0.00
226500	Conferences and Seminars	0.00	0.00	50.00	0.00
226520	Materials and Supplies	0.00	0.00	100.00	0.00
226525	Contract Plan Reviews	0.00	0.00	500.00	0.00
226550	CPR/Event Instructor Fees	0.00	0.00	200.00	0.00
226560	Membership/Regist/Subscr	0.00	3,303.00	1,500.00	220.20
226565	Uniforms Prevention	0.00	397.16	1,900.00	20.90
226570	Software/Tech Prevention	0.00	61.46	10,000.00	0.61
226575	Home Assessment Program	0.00	(90.00)	1,000.00	(9.00)
226580	Training Prevention	0.00	0.00	2,000.00	0.00
226585	Prevention PPE	0.00	0.00	1,000.00	0.00
226590	Communication Prevention	0.00	500.00	5,000.00	10.00
	Total Expenses - Prevention	14,895.49	118,556.81	145,334.00	81.58
Expenses - EMS					
206000	Wages - Emergency Services	47,070.31	352,702.28	547,404.00	64.43
206010	Overtime - Emergency Services	4,047.99	39,953.47	89,432.00	44.67
206020	Unemployment - EMS	0.00	403.74	400.00	100.94
206030	FICA and Medicare - EMS	1,200.21	6,600.87	9,500.00	69.48
206040	FPPA ER Contributions - EMS	5,488.96	35,787.71	46,000.00	77.80
206060	Employee Benefits ER Paid- EMS	16,020.16	125,209.12	150,000.00	83.47
206090	Pension Contribution-Volunteer	0.00	0.00	15,000.00	0.00
206200	Medical Exams	893.00	47,907.00	42,000.00	114.06
206210	Fitness Equipment	0.00	35.79	750.00	4.77
206220	Fitness Program	0.00	0.00	2,000.00	0.00
206230	Dispatch	12,732.25	38,196.75	45,000.00	84.88
206305	Vol Incentive-EMS	0.00	0.00	15,000.00	0.00
206490	Computer Equipment	0.00	0.00	1,000.00	0.00
206495	Software Expense	297.00	297.00	12,500.00	2.38
206505	Clothing and Uniforms-EMS	192.21	11,158.58	19,000.00	58.73
206520	Materials and Supplies EMS	408.69	1,510.21	15,000.00	10.07
206560	Membership/Regist/Subscr	0.00	864.55	4,000.00	21.61
206580	Technical Rescue	0.00	75.75	5,000.00	1.52
206820	Fuel - Diesel	1,970.38	11,038.88	22,500.00	49.06
206821	Fuel - Gas	1,216.09	6,430.66	10,000.00	64.31
506200	Immunizations	0.00	0.00	500.00	0.00
506470	Ambulance Licensing Fees	0.00	0.00	1,000.00	0.00
506560	Membership/Regist/Subscr-EMS	0.00	2,180.00	1,550.00	140.65
506575	EMS Supplies	3,709.08	29,230.61	45,000.00	64.96
	Total Expenses - EMS	95,246.33	709,582.97	1,099,536.00	64.53
Expenses - Wildland/Suppression					
190000	Wages-Wildland Cpt	4,725.09	53,446.42	124,431.00	42.95
190010	Overtime-Wildland Cpt	750.02	750.02	11,000.00	6.82
190020	Unemploy Ins-Wildland Cpt	0.00	47.60	60.00	79.33
190030	Medicare-Wildland Cpt	403.52	1,168.34	1,800.00	64.91
190040	FPPA ER Contr-Wildland Cpt	866.67	5,594.40	8,000.00	69.93
190060	Emp Bene ER-Wildland Cpt	3,596.03	25,491.21	34,000.00	74.97
190101	Grant Expenditures-CWPC	15,525.00	21,870.00	0.00	0.00
190500	Wildland Supplies	0.00	1,180.20	35,000.00	3.37
190501	Wildland/Suppression Equipment	0.00	15,192.07	15,500.00	98.01
190503	Repairs/Maint Equip Wild/Sup	56.24	8,731.56	12,000.00	72.76
190504	Wildland/Suppression PPE	0.00	666.37	4,000.00	16.66
190505	Training Supp & Exp-Wildland	0.00	0.00	5,000.00	0.00
190506	Conferences/Seminars-Wildland	0.00	0.00	1,300.00	0.00

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Seven Months Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
190507	Clothing/Uniforms Wildland/Sup	0.00	5,056.30	3,500.00	144.47
190508	Training Wildland/Suppresion	600.75	4,512.00	15,000.00	30.08
190509	Membership/Regist/Subscr	0.00	656.98	2,000.00	32.85
190605	Grant Expend-Fire	0.00	3,671.72	0.00	0.00
190620	Supply/Materials - Suppression	0.00	1,966.52	3,500.00	56.19
190630	Communication Wildland/Supp	0.00	0.00	2,000.00	0.00
190640	Software/Tech Wildland/Supp	0.00	6,025.39	23,000.00	26.20
191000	Wages-Suppression	22,194.96	165,404.11	344,347.00	48.03
191010	Overtime-Suppression	182.86	761.36	5,279.00	14.42
191020	Unemployment-Suppression	91.50	441.81	500.00	88.36
191030	FICA Medicare-Suppression	5,311.81	12,739.94	27,500.00	46.33
191040	FPPA ER Contr-Suppression	2,684.06	15,553.15	20,000.00	77.77
191060	Emp Bene ER-Suppression	7,779.50	53,410.68	75,000.00	71.21
	Total Expenses - Wildland/Suppression	64,768.01	404,338.15	773,717.00	52.26
Expenses - Fuels Crew					
192000	Wages-Fuels Crew	11,340.85	66,929.82	0.00	0.00
192010	Overtime-Fuels Crew	355.05	1,347.24	0.00	0.00
192020	Unemployment-Fuels Crew	62.34	172.08	0.00	0.00
192030	FICA Medicare-Fuels Crew	2,556.32	5,064.06	0.00	0.00
192040	FPPA ER Contr-Fuels Crew	552.58	4,187.52	0.00	0.00
192060	Emp Bene ER-Fuels Crew	2,471.93	20,853.58	0.00	0.00
192070	PPE/Gear Fuels	0.00	3,202.15	1,500.00	213.48
192080	Uniforms Fuels	0.00	947.57	1,550.00	61.13
192090	Saw Parts/Tools/Oil Fuels	0.00	2,269.95	1,250.00	181.60
192100	Saw Purchase Fuels	0.00	0.00	1,500.00	0.00
192110	Communications Fuels	0.00	0.00	1,000.00	0.00
192120	Tech/Software Fuels	0.00	326.91	9,000.00	3.63
192130	Training Fuels	0.00	0.00	4,000.00	0.00
	Total Expenses - Fuels Crew	17,339.07	105,300.88	19,800.00	531.82
Expenses - CRRF					
216000	Salaries and Wages - CRRF	76,471.59	158,615.35	501,204.00	31.65
216010	Overtime - CRRF	214,879.50	352,418.91	425,000.00	82.92
216220	Travel - CRRF	21.44	14,502.02	20,000.00	72.51
216250	Fuel - CRRF	35.99	3,470.05	19,024.00	18.24
216260	Miscellaneous - CRRF	4,151.19	18,078.35	115,000.00	15.72
	Total Expenses - CRRF	295,559.71	547,084.68	1,080,228.00	50.65
Expenses - Maintenance					
606000	Wages - Maintenance	11,876.14	84,664.04	73,517.00	115.16
606010	Overtime - Maintenance	818.83	2,677.72	6,450.00	41.52
606020	Unemployment Insurance	0.00	95.20	90.00	105.78
606030	FICA and Medicare	182.02	1,251.46	1,700.00	73.62
606040	FPPA ER Contribution	1,225.29	8,281.56	12,000.00	69.01
606060	Employee Benefits ER Paid	3,896.12	32,164.27	42,500.00	75.68
606080	Shared Expense - Maintenance	13.99	(714.48)	15,000.00	(4.76)
606810	Maintenance/Repair	2,811.10	19,532.67	15,000.00	130.22
606830	Maintenance/Repair Ambulance	0.00	6,378.11	22,000.00	28.99
606831	Maintenance/Repair Fire	1,364.75	10,185.23	45,000.00	22.63
606840	SCBA Parts and repair	0.00	237.45	5,000.00	4.75
606845	SCBA Maintenance	0.00	0.00	15,000.00	0.00
606855	Hose/Ladder Testing	0.00	3,356.42	5,000.00	67.13
606860	Tires-Ambulance	0.00	0.00	3,500.00	0.00
606861	Tires-Fire Apparatus	0.00	949.73	20,000.00	4.75
606862	Tires-Wildland	0.00	4,420.33	2,000.00	221.02
606880	Outside Repairs - EMS App	0.00	1,536.00	10,000.00	15.36

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Seven Months Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
606881	Outside Repairs - Fire App	847.44	2,472.63	20,000.00	12.36
606887	Outside Repairs - Wildland App	0.00	3,082.74	10,000.00	30.83
606888	Tools and Equipment Maint	1,418.98	10,990.49	21,500.00	51.12
606889	Software	0.00	50.00	3,500.00	1.43
606890	Towing	0.00	0.00	3,000.00	0.00
606891	Uniforms/Rags	342.99	466.83	4,000.00	11.67
606892	PPE	0.00	0.00	500.00	0.00
	Total Expenses - Maintenance	24,797.65	192,078.40	356,257.00	53.92
Expenses - Fire Stations					
606601	Telephone-Station 1	314.37	12,072.41	8,000.00	150.91
606602	Telephone-Station 2	79.99	1,418.99	3,000.00	47.30
606603	Telephone-Station 3	0.00	528.84	1,000.00	52.88
606604	Telephone-Station 4	0.00	511.30	1,000.00	51.13
606605	Telephone - Cellular	0.00	565.60	15,000.00	3.77
606882	Outside Repairs - EMS Equip	0.00	0.00	2,620.00	0.00
606883	Outside Repairs - Fire Equip	0.00	0.00	1,500.00	0.00
606885	Outside Repairs Comm Equip	0.00	0.00	1,000.00	0.00
606886	Outside Repairs - Wildland Equ	0.00	0.00	500.00	0.00
606911	Alarm Service-Station 1	0.00	600.00	840.00	71.43
606912	Alarm Service-Station 2	0.00	0.00	840.00	0.00
606913	Alarm Service-Station 3	0.00	0.00	840.00	0.00
606914	Alarm Service-Station 4	0.00	0.00	840.00	0.00
606921	Disposal Services	348.27	2,269.70	4,500.00	50.44
606922	Disposal Service-Station 2	241.17	1,640.27	3,000.00	54.68
606931	Electricity-Station 1	908.24	7,368.04	15,000.00	49.12
606932	Electricity-Station 2	151.61	1,277.42	3,500.00	36.50
606933	Electricity-Station 3	958.46	7,084.24	10,000.00	70.84
606934	Electricity-Station 4	146.43	1,154.51	2,500.00	46.18
606941	Natural Gas-Station 1	277.81	8,748.48	16,000.00	54.68
606942	Natural Gas-Station 2	71.43	3,185.81	5,000.00	63.72
606943	Natural Gas-Station 3	0.00	0.00	3,000.00	0.00
606944	Natural Gas-Station 4	61.62	1,080.70	2,000.00	54.04
606951	Building Maintenance-Station 1	2,387.97	24,237.70	30,000.00	80.79
606952	Building Maintenance-Station 2	468.99	2,651.28	7,000.00	37.88
606953	Building Maintenance-Station 3	0.00	33.57	3,000.00	1.12
606954	Building Maintenance-Station 4	0.00	482.19	2,000.00	24.11
606961	Grounds Maintenance-Station 1	0.00	0.00	200.00	0.00
606962	Grounds Maintenance-Station 2	0.00	270.00	1,000.00	27.00
606971	Generator Mtncce-Station 1	0.00	1,500.00	750.00	200.00
606973	Generator Mtncce-Station 3	0.00	2,742.00	750.00	365.60
606974	Generator Mtncce-Station 4	0.00	0.00	750.00	0.00
	Total Expenses - Fire Stations	6,416.36	81,423.05	146,930.00	55.42
Expenses - Leases/Capital					
608326	Capital - EMS	0.00	152,507.16	300,000.00	50.84
608336	Capital - Fire	0.00	623.95	20,000.00	3.12
608605	Capital - Wildland/Prevention	0.00	7,377.06	85,000.00	8.68
608606	Capital - Facilities	0.00	(1,636.91)	165,000.00	(0.99)
	Total Expenses - Leases/Capital	0.00	158,871.26	570,000.00	27.87
	Total Expenses	658,725.56	3,480,237.79	6,370,604.00	54.63
	Net Income	\$ 727,968.81	\$ 2,387,841.72	\$ 630,911.00	378.48

ELK CREEK FIRE PROTECTION DISTRICT

Account Reconciliation

As of Jul 31, 2024

101020 - UMB - Operating

Bank Statement Date: July 31, 2024

Filter Criteria includes: Report is pr

<hr/>			
Beginning GL Balance			488,590.34
Add: Cash Receipts			109,897.04
Less: Cash Disbursements			(102,616.71)
Add (Less) Other			<u>(91,389.16)</u>
Ending GL Balance			<u><u>402,316.77</u></u>
Ending Bank Balance			540,966.72
Add back deposits in transit		<hr/>	
Total deposits in transit			
(Less) outstanding checks		<hr/>	
Total outstanding checks			(66,493.96)
Add (Less) Other			
	Jul 31, 2024	0701006	(50,419.06)
	Jul 31, 2024	0701006	<u>(21,737.13)</u>
Total other			(72,156.19)
Unreconciled difference			<u>0.20</u>
Ending GL Balance			<u><u>402,316.77</u></u>
<hr/>			

ELK CREEK FIRE PROTECTION DISTRICT

Account Reconciliation

As of Jul 31, 2024

101110 - ColoTrust Prime Acct

Bank Statement Date: July 31, 2024

Filter Criteria includes: Report

Beginning GL Balance	7,140,892.87
Add: Cash Receipts	1,316,863.91
Less: Cash Disbursements	
Add (Less) Other	<u>(462,986.11)</u>
Ending GL Balance	<u><u>7,994,770.67</u></u>
Ending Bank Balance	7,994,770.67
Add back deposits in transit	<u> </u>
Total deposits in transit	
(Less) outstanding checks	<u> </u>
Total outstanding checks	
Add (Less) Other	<u> </u>
Total other	
Unreconciled difference	<u> (0.00)</u>
Ending GL Balance	<u><u>7,994,770.67</u></u>

ELK CREEK FIRE PROTECTION DISTRICT

Account Reconciliation

As of Jul 31, 2024

101050 - Paypal

Bank Statement Date: July 31, 2024

Filter Criteria includes: Report is printed in

Beginning GL Balance	1,410.82
Add: Cash Receipts	246.97
Less: Cash Disbursements	
Add (Less) Other	<u>(910.82)</u>
Ending GL Balance	<u><u>746.97</u></u>
Ending Bank Balance	746.97
Add back deposits in transit	<u> </u>
Total deposits in transit	
(Less) outstanding checks	<u> </u>
Total outstanding checks	
Add (Less) Other	<u> </u>
Total other	
Unreconciled difference	<u> 0.00</u>
Ending GL Balance	<u><u>746.97</u></u>



Fire Department Monthly Status Report

August 22, 2024

MESSAGE FROM THE CHIEF

July was a challenging month for firefighters. While the call volume was normal, the call acuity was up significantly. The fuel conditions in the district started to dry out over the month of July but, luckily, were not abnormally dry.

From a structure fire at the base of Conifer Mountain with multiple patients and extension into a wildland incident and two wildland fires that had the potential to impact the Elk Creek Fire Protection District with catastrophic consequences, fire fighters were busy.

The Twin Forks Fire was reported on July 28 at 12:56. Elk Creek responded with Inter Canyon FPD to a working wildland fire. The fire spotted across Hwy 285 and modeling showed the implications of the fire spotting into Turkey Creek Canyon. Through the hard work of fire fighters, the fire was kept small

On July 30 at 9pm a Jefferson County Deputy found a fire in the Deer Creek Canyon area. Elk Creek Responded with Inter Canyon as well as multiple agencies. The fire had significant growth through the night with efforts being hampered by steep terrain, wind and fire behavior. On the morning of July 31 modeling showed that the fire would impact the Elk Creek Fire Protection District in 36 hours. The Incident Management Team was developing trigger points and plans for evacuating a large part of the Elk Creek Fire Protection District. This fire was identified as one of the highest priority fires in the Region due to the values at risk. The hard work of the local career and volunteer firefighters alongside fire fighters that travelled as far as California led to no structures lost and the fire was less than 600 acres.

The strategic plan was also completed in July. This plan represents a lot of work that has been put in by the public as well as fire fighters and stakeholders.

Jacob N. Ware
Fire Chief

OPERATIONS (July)

- Volunteer firefighters had 195 hours of staffing at Station 1.
- Elk Creek Averaged 5 members per call.
- 17% of the calls overlapped (18 Calls)
- Average Response Time 9:11

July - Emergency Incidents	2022	2023	2024
1. Fire	6	3	7
2. Emergency Medical Services (EMS) & Rescue	61	78	71
3. Hazardous Condition (No Fire)	2	3	1
3. Service Call	10	9	10
4. Good Intent Call	34	17	14
5. False Alarm and False Call	3	6	4
6. Special Incident	1	1	0
	117	118	107

July- Mutual Aid Provided to Elk Creek	2022	2023	2024
Automatic/Mutual Aid Emergency Responses provided to the Elk Creek by other Agencies	15	6	13

July- Mutual Aid Elk Creek Provided	2022	2023	2024
Automatic/Mutual Aid Emergency Responses that Elk Creek provided to other Agencies	7	10	8

July Ambulance Transports	2022	2023	2024
	28	34	36

TRAINING

- Firefighters recorded 117 hours of training for the month.

FIRE PREVENTION

- 9 inspections
- 16 Letters and referrals
- Attended the Vision 20/20 Data Analysis Class hosted locally which was the first big step for the Community Risk Assessment.
- Worked with Captain Yellin to develop the first MCI Plan for Elevation Celebration.
- Worked with Jefferson County Planning and Zoning on meetings to help move the Transportation Design and Construction Manual forward.
- Investigations: Styve Road structure fire worked with CDFPC, cause is currently undetermined.

FACILITES:

- A new AED has been installed at Station 3 next to the front door.